

**THE AMERICAN LEGION, DEPARTMENT OF TEXAS
OUTSTANDING ENLISTED NATIONAL GUARD/RESERVIST
AWARD PROGRAM**

OFFICIAL GUIDELINES

Pursuant to action taken by The American Legion, Department of Texas Executive Committee, there was established The American Legion, Department of Texas National Guard/Reservist Award Program. Accordingly, a yearly award will be presented at the Midwinter Conference to the "Outstanding Enlisted National Guard/Reservist of Texas."

To determine the winner as the outstanding National Guard/Reservist:

1. Posts within the Department of Texas shall use the application below, on which the Post's certification for the award winner is to be listed.
2. It will be the duty of each Post Commander to appoint a Selection Committee of members of their Post, whose duty it will be to select an entry for the award. This selection may then be endorsed by the Post membership and the application shall then be forwarded to the District by the Spring District Convention each year.
3. It is suggested that an appropriate program be held and a citation be awarded to the respective Post winners.
4. It shall be the duty of each District Commander to appoint a committee of Legion members of the District, whose duty it will be to screen all applications and determine one (1) District winner. The District winner may then be endorsed by the District membership. **Districts may only submit one entry.**
5. The winning application in each District shall then be forwarded to Department Headquarters with the certification form by **June 1st** of each year.
6. The Department National Security Commission will select one (1) winner from all of the Districts entries.
7. The judging and selection of the Department winner shall be made by the National Security Commission at the Department Convention Meeting and the award winner shall be invited to the next Department Midwinter Conference for presentation of the award.

Eligibility Criteria: To be eligible for consideration, Post and District nominees must meet the following criteria:

1. In making a recommendation, Posts should bear in mind the National Guard/Reservist recommended need not have performed an outstanding feat during the year in order to be eligible. The award should go to the National Guard/Reservist who, for a number of years, has turned in an outstanding performance of his or her duties. This does not rule out the possibility this same National Guard/Reservist might, during the course of the current Legion year, have performed some feat which adds to his or her already impressive record.

2. A candidate for this award must be a living male or female active part-time National Guard/Reservist attached to a National Guard or Reserve Unit in the State of Texas, on the date of application, or is a resident of Texas and through necessity serves in a unit outside of the State.
3. A candidate for this award need not be a Legionnaire.
4. Any member of the District Selection Committee finding his or her name in competition on a District level shall immediately notify their District Commander by letter so that a replacement may be made on the District Selection Committee prior to judgment of the District application.
5. Any member of the Department National Security Commission, finding his or her name in competition on the Department level, shall immediately notify the Department Commander by letter so that a replacement may be made on the Department Selection Committee prior to judgment of the Department applications. The committee will select the Outstanding National Guard/Reservist of Texas, who in the opinion of the Legionnaires of Texas, best exemplifies the traits and characteristics of a good Soldier, Airman, Sailor, Marine, or Coast Guardsman. In making recommendations, only one person will be the eventual winner and the Department National Security Commission make that selection.
6. Applications should be as thorough as possible before submitting them to the District.

**APPLICATION FOR THE AMERICAN LEGION, DEPARTMENT OF TEXAS
OUTSTANDING ENLISTED NATIONAL GUARD/RESERVIST
AWARD PROGRAM**

Candidates Name: _____

Address: _____ City: _____ Zip: _____

Recommended by Post No. _____ of The American Legion located in: _____

Number of years in National Guard/Reserve: _____

Present position in National Guard/Reserve: _____

Phone: Work _____ Home: _____

Age: _____ Sex: _____ Marital Status: _____ Spouse's Name: _____

Recommendations: (use the reverse side or attaché your typewritten recommendation to this application.)

- From applicant's superior. Attach a resume of his/her Guard/Reserve experience and include honors that have been bestowed upon the applicant.
- Submit a biographical narrative of the candidate's, include service, education, family, church affiliation (if any), fraternal or social organizations. Include specific acts of community service, outstanding performances, heroism, and any meritorious service recognized and documented. Outstanding service to the community, both on and off-duty should be explained for the past year or previous years. Provide supporting documentation, copies of citations, and copies of press articles.
- Applicant must be active part time in the National Guard/Reserve and not retired.
- Provide a 5" x 7" photograph of the candidate.
- What, in your opinion, makes this candidate an outstanding Guard/Reservist?
- In the event the candidate is selected as the recipient of this award at the Department (state) level, will he/she be available to attend an awards ceremony? Yes No

CERTIFICATION OF POST

This recommendation is submitted by _____ Post No. _____

The American Legion, Department of Texas, located in the _____ District

Post Commander

Post Adjutant

Date

DISTRICT WINNER

The American Legion, Department of Texas, District _____ winner is the individual listed above Submitting

District Commander

District Adjutant

Date

Application Form must be received at Department Headquarters by June 1st (Continued)

**APPLICATION FOR THE AMERICAN LEGION, DEPARTMENT OF TEXAS
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AWARD
(Continued)**

1. List of previous National Guard/Reserve experience:

2. Give a brief biographical sketch of the National Guard/Reservist nominated, including education, family, church affiliation (if any), fraternal or social organizations:

3. What, in your opinion, makes this candidate an outstanding National Guard/Reservist?

4. Has the National Guard/Reservist ever been cited for outstanding National Guard/Reservist work before? If so, what honors have been bestowed upon him/her?

5. List any pertinent information which may help the commission in making a final decision, including outside activities of the National Guard/Reservist beyond his/her official duties:
